**Application for Permission to Tour**

* This form should be used to apply for permission for any overseas tour, or cross border fixtures within another Union, that require an overnight stay.
* The application must be completed and registered, no later than one month prior to departure of the tour.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Contact Details** | | | | |
| Name of School/College: |  | | | |
| Address: |  | | | |
| Telephone number: |  | | Affiliated CSU: |  |
| Tour Leader: |  | | Mobile No: |  |
| Email: |  | | | |
| 24 hour emergency contact: |  | | Contact number: |  |
| Countries to be visited: |  | | | |
| Dates of Travel | Departing: |  | Returning: |  |
| Applicable Laws: It is your responsibility to comply with the Rules/Laws of the host country. Have you been advised of these? | | | | Y/N |

|  |  |  |  |
| --- | --- | --- | --- |
| **Opposition** | | | |
| Opponents | Age | Their Rugby Union | Date of match |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

* You will need to provide a final itinerary at least one week prior to departure to the Hon. Secretary England Rugby Schools.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Composition of party** | | | | | | |
| Students: | |  | | Adults: | |  |
| Age range travelling: | |  | | | | |
|  | | | | | | |
| **Tour Operator details** | | | | | | |
| Name of Tour Operator: | |  | | | | |
| Name of organiser: | |  | | | | |
| Email: | |  | | | | |
| Telephone number: | |  | | ATOL number: | |  |
|  | | | | | | |
| **Insurance** | | | | | | |
| Is a copy of your insurance that covers your party for general travel, as well as playing rugby, attached? | | | | | | Y/N |
| **Note that it is now the responsibility of the host school to obtain approval for your tour from its home union** | | | | | | |
| **ERFSU reserves the right to decline permission for the proposed tour if:** | | | | | | |
| * This form is submitted later than one month prior to departure | | | | | | |
| * The school is unable to confirm insurance for the tour | | | | | | |
| * The school is not affiliated to England Rugby Football Schools’ Union | | | | | | |
|  | | | | | | |
| **School approval** | | | | | | |
| Approved by: |  | | Position: | |  | |
| Signature: |  | | Dated: | |  | |
|  | | | | | | |
| **FOR ENGLAND RUGBY FOOTBALL SCHOOLS’ UNION USE ONLY:**  **A copy of this form MUST be reviewed prior to Tour permission being granted.** | | | | | | |
| **Tour approved by** | | | | | | |
| Name: |  | | Position: | |  | |
| Signature: |  | | Dated: | |  | |

* Please now complete the following [Typeform](https://engrugbyschools.typeform.com/to/uPV9Vm?typeform-source=www.englandrugby-schools.com) where you will be asked to upload this document as well as the School’s Insurance Cover Note. If you have a query please email Mark Lowe, [Hon Sec England Rugby Schools](http://Hon_Secretary@EnglandRugby-Schools.com)



England Rugby Football Schools’ Union is registered in England as a company limited by guarantee.

Registered Office: Rugby House, 200 Whitton Road, Twickenham, Middlesex, TW2 7BA

Registered No. 4534141. Registered Charity No. 1095798